

NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Public Board Meeting held on December 20, 2023 at the Catholic Education Center.

- PRESENT:**
- Trustees:** Paula Del Guidice
Martin Drainville
Colleen Landers
Steve Malciw
Glenn Sheculski
Stan Skalecki
 - Student Trustees:** Elena Lionello
Sahayma Omenye
 - Administration:** Tricia Stefanic Wertz, Director of Education
Daphne Brumwell, Superintendent of Education
Jennifer Dunkley, Superintendent of Education
Keld Scott, Superintendent of Business
 - Staff:** Michele Mahaffy, Executive Assistant and Recorder
 - Guests:** Nil
- REGRETS:** Elizabeth King, Trustee
Denis Lincez, Trustee
Fred Salvador, Trustee

A CALL TO ORDER

Land Acknowledgment and Opening Prayer

Chair Sheculski delivered the land acknowledgment and led the group in opening prayer.

B ROLL CALL

Motion

MOVED BY: P. Del Guidice
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declaration of absence and excuse the following trustees and administrative personnel from attending this meeting: Elizabeth King, Denis Lincez and Fred Salvador

Carried

C DECLARATION OF CONFLICT OF INTEREST – Nil

D APPROVAL OF AGENDA

Motion

MOVED BY: S. Skalecki
SECONDED BY: S. Malciw

Resolution 23-110

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the Public Board Meeting, as presented.

Carried

APPROVAL OF MINUTES

Motion

MOVED BY: C. Landers
SECONDED BY: P. Del Guidice

Resolution 23-111

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Public Board Meeting – November 15, 2023

Carried

E DELEGATIONS – Nil

F POLICY

F.1 B-8 Purchasing

Motion

MOVED BY: S. Skalecki
SECONDED BY: S. Malciw

Resolution 23-112

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *B-8 Purchasing* at second and third reading.

Carried

F.2 B-9 Administrative Expenses

Motion

MOVED BY: C. Landers
SECONDED BY: P. Del Guidice

Resolution 23-113

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *B-9 Administrative Expenses* at second and third reading.

Carried

F.3 E-20 Response to Tragic Events

Motion

MOVED BY: S. Malciw
SECONDED BY: P. Del Guidice

Resolution 23-114

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-20 Response to Tragic Events* at second and third reading.

Carried

F.4 E-21 Indigenous Self-Identification

Motion

MOVED BY: C. Landers
SECONDED BY: S. Skalecki

Resolution 23-115

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-21 Indigenous Self-Identification* at second and third reading.

Carried

F.5 F-1 Accessibility Standards

Motion

MOVED BY: P. Del Guidice
SECONDED BY: C. Landers

Resolution 23-116

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *F-1 Accessibility Standards* at second and third reading.

Carried

F.6 P-12 NCDSB Uniforms

Motion

MOVED BY: C. Landers
SECONDED BY: S. Skalecki

Resolution 23-117

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *P-12 NCDSB Uniforms* at second and third reading.

Carried

G PRESENTATIONS AND REPORTS

G.1 Presentations

G.1.1 School of the Month: St. Joseph School, South Porcupine – Tricia Stefanic Weltz, Director of Education

Director Weltz shared a few items highlighted in a video presentation submitted by St. Joseph School. The link was shared with trustees so they may view. The video features a number of staff, students and the school's community police liaison officer in a spirited sharing of life at St. Joseph School.

The Chair thanked the school for their submission.

G.1.2 Director's Annual Report – Tricia Stefanic Weltz, Director of Education

Director Weltz presented her *2023 Director's Annual Report* showcasing the many great accomplishments and successes of NCDSB students, staff and the Catholic education system. This year's report included overviews of the Multi-Year Strategic Plan (MYSP), a financial report, capital projects update, student attendance strategies, mental health and accessibility focuses and Indigenous teachings, as well as, the new Pastoral Plan.

Director Weltz acknowledged the work done by the committees and staff who helped put this year's report together so that NCDSB successes and stories may be shared.

G.1.3 Revised Estimates – Keld Scott – Superintendent of Business

Superintendent Scott referred to items 11 and 12 in the *Board Package* presenting the *2023-2024 Revised Estimates* and a variance explanation document. The variance document addressed any variances over \$20,000 from the initial budget.

Trustees engaged in a question-and-answer period with the presenter.

The Chair thanked the presenter and noted there will be a motion to follow.

G.2 Reports

G.2.1 Student Trustees – Monthly Student Report, Elena Lionello and Sahayma Omenye

The student trustees jointly presented their monthly student report which included the following:

- School Activities: United Way Challenge, Advent Gathering, Parent-Teacher Night, Santa Claus Parade, Anti-Bullying week, Winter Formal, Indigenous Ingenuity Exhibit and Christmas Mass.
- Extracurriculars: Boys' and Girls' Basketball

- Link Events: Potluck and Caroling and Food Bank Volunteering
- Classrooms: Science Timmins visit, ENG Murder Mystery, Artwork Showcase

G.2.2 Audit Committee

G.2.2.1 December 18, 2023 Meeting Update and September 25, 2023 Minutes

Chair Sheculski shared an overview of the December 18th meeting including the finding of ‘no significant risks’ by the auditors, update on the search for another community member and the draft year-end financial statements that will be explained in the next agenda item.

G.2.2.1 2022-2023 Financial Statements – Glenn Sheculski, Chair of the Board, and, Keld Scott, Superintendent of Business

K. Scott referred to the draft Auditor’s Report for the year ending August 31, 2023 and highlighted and explained a number of notes in the report. He also indicated that it is in draft position due to awaiting the finalized review of revenues by the auditors. He further explained that review was behind due to a significant network outage.

Trustees engaged in a question-and-answer period with the presenter. The Chair noted a motion on this item will follow.

G.2.3 Indigenous Advisory Committee – Nil

G.2.4 Special Education Advisory Committee – December 13, 2023 Meeting Update
Trustee Landers updated fellow trustees on the items addressed at the December 13th meeting. This included the election of Chair and Vice-Chair, the need for more active committee members/agencies, an overall funding review, and a review of the IEP audit. An informative Math Board Action Plan was also presented at the meeting.

G.2.5 Supervised Alternative Learning – Nil

G.2.6 Student Discipline – Nil

G.2.7 Transportation Committee – December 14, 2023 Meeting Update
Director Weltz reported on behalf of the Transportation committee. She reported a productive meeting which included positive outcomes on the Wi-Fi pilot project, a meeting with service providers to try to improve services in Northeastern Ontario, and some efficiencies planned for 2024.

G.2.8 Program - Nil

G.2.9 Business – Keld Scott, Superintendent of Business

H.2.9.1 Trustee Expenses 2022-2023

Superintendent Scott shared the 2022-2023 Trustee expense report in accordance with legislative responsibilities and NCDSB accountability and transparency. The numbers were reviewed and the expenses will be shared on the board website.

H.2.9.2 Personnel Update

Superintendent Scott shared the December update. This included six new hires, two resignations and one leave request.

G.2.10 Director of Education

G.2.10.1 Multi-Year Strategic Plan (MYSP) Monitoring Report, Tricia Stefanic Weltz

Director Weltz presented her report, item 20 in the *Board Package*. She shared that accountability sessions will be held over the course of each school year to ensure the monitoring and achievement of goals under the MYSP. This will be followed by a monitoring report to the Board four times annually.

A summary of progress for each initiative under the strategic priorities was shared in a slideshow presentation. Goals and progress were colour-coded for ease of identifying progress in each area.

Trustees appreciated the presenter's clarity in reporting.

G.2.11 Chair/Trustees – Glenn Sheculski, Chair of the Board

G.2.11.1 Board Committees 2023-2024

Chair Sheculski referred to the Committee Membership list he sent to trustees earlier in the day. This is the result of trustee preferences wherever possible.

All in agreement.

G.2.12 OCSTA January PD Session

Chair Sheculski reviewed an agenda change as shared by the OCSTA and asked if any trustees had anything else to share. No further discussion.

H MOTIONS

H.1 2023 Director's Annual Report

MOVED BY: M. Drainville
SECONDED BY: P. Del Guidice

Resolution 23-118

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the 2023 Director's Annual Report as presented.

Carried

H.2 Budget Revised Estimates

MOVED BY: C. Landers
SECONDED BY: S. Malciw

Resolution 23-119

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Revised Estimates for 2023-2024, as presented, in the amount of forty-nine million, seven hundred thirty-two thousand, nine hundred three dollars (\$49,732,903.00) and pending Ministry of Education approval.

Carried

H.3 Year End Financials 2022-2023

MOVED BY: M. Drainville
SECONDED BY: P. Del Guidice

Resolution 23-120

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Draft Audited Financial Statements for the year ending August 31, 2023 as presented.

Carried

H.4 Annual Trustee Expense Report 2022-2023

MOVED BY: S. Skalecki
SECONDED BY: C. Landers

Resolution 23-121

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Annual Trustee Expense Report 2022-2023, as presented, and the posting of the expenditures on the NCDSB website ensuring accountability and transparency.

Carried

H.5 Committee Structure 2023-2024

MOVED BY: M. Drainville
SECONDED BY: S. Malciw

Resolution 23-122

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the Board Committee Structure 2023-2024 as presented.

Carried

I COMMITTEE OF THE WHOLE

Motion

MOVED BY: S. Malciw
SECONDED BY: M. Drainville

Resolution 23-123

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

Carried

J UNFINISHED BUSINESS – Nil

K CORRESPONDENCE – Thank you letters were noted and included in the *Board Package*.

L NEW BUSINESS - Nil

M INFORMATION – Nil

N FUTURE MEETINGS

Annual Board Meeting – January 24, 2024 at 4:45 p.m.

O ADJOURNMENT

Motion

MOVED BY: S. Skalecki

Resolution 23-124

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 6:12 p.m.

Carried

Question and answer period for guests attending the meeting

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**



Chair of the Board



Secretary-Treasurer